



NEVADA URBAN INDIANS, INC. JOB DESCRIPTION

Title: Nurse Practitioner
Department: Administration
Exemption: Non-Exempt
Supervisor: CEO

DESCRIPTION:

Under the administrative supervision of the CEO, and direct supervision of the Medical Director, the Nurse Practitioner provide patients with basic treatment of health problems. The Nurse Practitioner also provides assistance in promoting health education and positive lifestyles through promotion of the Women's Healthcare Programs.

MINIMUM QUALIFICATIONS:

A Master's Degree in Nursing; licensure as a Nurse Practitioner and/or Family Nurse Practitioner as defined by the Nevada State Board of Nursing. Must be licensed as an RN; have one (1) year of nursing experience in adult health, family practice, or women's health care and prevention; and six (6) months clinical experience as a Nurse Practitioner experience preferred. Must have current Advanced Cardiac Life Support and/or Basic Life Support CPR certification; Nevada State Board of Pharmacy License Certification; must have clean DEA licensure.

JOB DUTIES & RESPONSIBILITIES: duties and responsibilities may include, but are not limited to, the following:

- Conducts comprehensive physical examinations, diagnoses and treats patients, issues information, and initiates care to patients.
- Orders, reviews, and interprets laboratory results, x-rays, and EKG's
- Analyzes data collected to determine patient health status and identifies differential diagnoses based on patient history, physical examinations, and clinical findings and discusses results with patient
- Prescribes, administers, and dispenses medication
- Consults with Medical Director to coordinate a plan of care, implementation of patient treatments, review of assessments, and to discuss disease prevention and patient education
- Collaborates with other clinic staff regularly to ensure quality patient care
- May perform admission history & physical, document progress notes, and prepare discharge summaries as required
- Evaluates assessment data to define health and developmental problems
- May conduct quality assurance studies of chart documents and the quality of care provided to patients
- Assists in preparing training materials for ongoing and continuing education courses
- Assist with coordination and planning of organizational events
- Other duties as assigned

SPECIAL NOTE:

Nevada Urban Indians, Inc. is an equal opportunity employer and encourages all qualified applicants to contact the agency about employment opportunities. Indian hiring preference may apply to some positions dependent upon funding agency (i.e. Bureau of Indian Affairs, Title V, and Indian Health Service funded positions). NUI requires all employees to demonstrate proof of receiving a COVID-19 vaccination as a condition of their employment.